U.S. Department of Justice Office on Violence Against Women

Annual Performance Report for
STOP Violence Against Women Formula Grant Program

Brief Instructions

This reporting tool details the Annual Performance Report questions for the STOP Violence Against Women Formula Grant Program (STOP Program). A report must be completed for each subgrant received. Grant partners may complete sections relevant to their portion of the grant. Grant administrators and coordinators are responsible for compiling and submitting a single report that reflects all information collected from grant partners.

All subgrantees must complete the required sections. Required questions are marked with an asterisk (*). For all other sections, subgrantees must answer an initial question about whether they used STOP Program funds to support certain activities during the current reporting period. If the response is yes, then the subgrantee must complete that section. If the response is no, the rest of that section is skipped.

If you are required to provide a match for your STOP Program subgrant, report on activities supported with this match. The activities of volunteers or interns should be reported if they were coordinated or supervised by STOP Program-funded staff or if STOP Program funds substantially supported their activities.

For further information on filling out this report, refer to the separate instructions, which contain detailed definitions and examples.

General Information
All subgrantees must complete the General Information section.

1. **Date of report**

2. **Current reporting period (year)**

3. **Subgrantee name**

4. **Subgrant number(s) for each subgrant active during the current reporting period**
   List the number for all subgrants active during the current reporting period.

5. **Point of Contact**
   Provide information for the person responsible for the day-to-day coordination of the subgrant.
   - First name
   - Last name
   - Agency/organization name
   - Address
   - City
   - State
   - Zip code
   - Telephone
   - Email

6. **Type of funded organization**
   Check the one answer that best describes the organization receiving the STOP Program subgrant.
   - Community-based organization
   - Court
   - Government agency
   - Law enforcement
   - Legal services organization
   - Probation, parole, or other correctional agency
   - Prosecution
   - State coalition (domestic violence)
   - State coalition (dual - domestic violence/sexual assault)
   - State coalition (sexual assault)
   - Tribal coalition
   - Tribal government
   - Tribal sexual assault and/or domestic violence program
   - Unit of local government
   - University/school
   - Victim services (domestic violence)
   - Victim services (dual - domestic violence/sexual assault)
   - Victim services (sexual assault)
   - Other (specify): _____

7. Is this a faith-based organization?
- Yes
- No

8. Is this a culturally-specific community-based organization?
- Yes
- No

9. Does this subgrant specifically address and focus on tribal populations?
- Yes
  - If yes, which tribes/nations?
- No

10. Does your subgrant support the creation of products in languages other than English or provide services in languages other than English?
- Yes
  - If yes, what languages?
- No

11. What percentage of your STOP Program subgrant was directed to each of these areas?

Estimate the approximate percentage of funds (or resources) used to address each area with your STOP Program subgrant during the current reporting period. The subgrantee may choose how to make the determination of how to calculate this. Subgrantees should consider training, staff time, victims services, etc. when making this determination.

*Throughout this form, the term **sexual assault** means any nonconsensual sexual act proscribed by Federal, tribal, or State law, including when the victim lacks the capacity to consent. The term **domestic violence/dating violence** applies to any pattern of abusive behavior that is used by one person to gain power and control over a current or former intimate partner or dating partner. **Stalking** is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress.* See separate instructions for more complete definitions.

	Percentage of grant funds
Sexual assault	
Domestic violence/dating violence	
Stalking	
Total (must equal 100%)	

Staff Information

1. **Were STOP Program funds used to fund staff time (at your agency, at a partner agency, contractors, or stipends) during the current reporting period?**

   - Yes
   - No

2. **Staff**
   Report the total number of full-time equivalent (FTE) staff funded by the STOP Program subgrant (and the required match) during the current reporting period.
   - *Reporting 1.00 FTEs means a staff person worked full-time and was 100% funded by the grant for the entire reporting period. Typically, one FTE is equal to 2,080 hours (40 hours per week multiplied by 52 weeks).*
   - *FTEs should be prorated to reflect when a staff person did not work-full time and/or when was not 100% funded by the STOP grant (or the required match) for the entire reporting period.*
   - *Report staff by the function(s) they performed, not by title.*
   - *Round and report FTEs to the second decimal place. For example, if you calculate an FTE to be 0.66667, then rounding to the second decimal would mean this FTE would be reported as 0.67 FTE.*

Staff Function	FTE(s)
Administrator	
Attorney *(does not include prosecutor)*	
Abuser Intervention Program staff	
Counselor	
Court personnel	
Information technology staff	
Investigator *(prosecution-based)*	
Law enforcement officer	
Legal advocate *(does not include attorney or paralegal)*	
Outreach worker	
Paralegal	
Probation officer/offender monitor	

Staff Function	FTE(s)
Program coordinator	
Prosecutor	
Sexual assault nurse examiner/sexual assault forensic examiner *(SANE/SAFE)*	
Support staff	
Trainer	
Translator/interpreter	
Victim advocate *(non-governmental)*	
Victim assistant *(governmental, includes victim-witness specialist/coordinator)*	
Other (specify):	
Total	

Purpose Areas

1. **Statutory Purpose Areas**

   All subgrantees must complete this question. Check all purpose areas that apply to activities supported with STOP Program funds during the current reporting period.

Purpose Areas
Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, (including the crimes of domestic violence, dating violence, sexual assault, and stalking, including the appropriate use of nonimmigrant status under subparagraphs (T) and (U) of section 101 (a)(15) of the Immigration and Nationality Act (8 U.S.C. § 1101(a)(15)).
Specialized units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
Police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault and stalking as well as the appropriate treatment of victims.
Data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
Victim services and legal assistance programs, including sexual assault, domestic violence, dating violence, and stalking programs; delivery of victim services and legal assistance to underserved populations; specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increased reporting and reduced attrition rates for cases involving violent crimes against women, including crimes of domestic violence, dating violence, sexual assault, and stalking.
Addressing the needs and circumstances of American Indian tribes in dealing with violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim service agencies, and other state agencies and departments to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault and stalking.
Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.

Purpose Areas
Programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of individuals 50 years of age and over, individuals with disabilities, and Deaf individuals who are victims of domestic violence, dating violence, sexual assault, and stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, legal assistance and other victim services to such individuals.
Assisting victims of sexual assault and domestic violence in immigration matters.
Maintaining core victim services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families, including rehabilitative work with offenders.
Supporting the placement of special victim assistants (to be known as "Jessica Gonzales Victim Assistants") in local law enforcement agencies to serve as liaisons between victims of domestic violence, dating violence, sexual assault, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders and promote: • The development, in collaboration with prosecutors, courts, and victim service providers, standardized response policies for local law enforcement agencies, including the use of evidence-based indicators to assess the risk of domestic and dating violence homicide and prioritize dangerous or potentially lethal cases; • The notification of persons seeking enforcement of protection orders as to what responses will be provided by the relevant law enforcement agency; • The referring of persons seeking enforcement of protection orders to supplementary services (such as emergency shelter programs, hotlines, or legal assistance services); and • The taking of other appropriate action to assist or secure the safety of the person seeking enforcement of a protection order.
Providing funding to law enforcement agencies, victim services providers, and State, tribal, territorial, and local governments (which funding stream shall be known as the Crystal Judson Domestic Violence Protocol Program) to promote: • The development and implementation of training for local victim domestic violence service providers, and to fund victim services personnel, to be known as "Crystal Judson Victim Advocates," to provide supportive services and advocacy for victims of domestic violence committed by law enforcement personnel; • The implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies such as the model policy promulgated by the International Association of Chiefs of Police ("Domestic Violence by Police Officers: A Policy of the IACP, Police Response to Violence Against Women Project" July 2003); • The development (in collaboration with State, tribal, territorial and local victim services providers and domestic violence coalitions) and implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies.
Developing and promoting State, local, or tribal legislation and policies that enhance

Purpose Areas
best practices for responding to domestic violence, dating violence, sexual assault, and stalking.
Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault.
Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims.
Developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional and detention settings.
Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims.
Developing, enlarging, or strengthening programs and projects to provide services and responses targeting male and female victims of domestic violence, dating violence, sexual assault, or stalking, whose ability to access traditional services and responses is affected by their sexual orientation or gender identity, as defined in section 249(c) of Title 18, United States Code.
Developing, enhancing, or strengthening prevention and educational programming to address domestic violence, dating violence, sexual assault, stalking, or female genital mutilation or cutting, with not more than 5 percent of the amount allocated to a state to be used for this purpose.
Developing, enhancing, or strengthening programs and projects to improve evidence collection methods for victims of domestic violence, dating violence, sexual assault, or stalking, including through funding for technology that better detects bruising and injuries across skin tones and related training.
Developing, enlarging, or strengthening culturally specific victim services programs to provide culturally specific victim services and responses to female genital mutilation or cutting.
Providing victim advocates in State or local law enforcement agencies, prosecutors' offices, and courts to provide supportive services and advocacy to Indian victims of domestic violence, dating violence, sexual assault, and stalking.
Paying any fees charged by any governmental authority for furnishing a victim or the child of a victim with any of the following documents: (A) A birth certificate or passport of the individual as required by law. (B) An identification card issued to the individual by a State or Tribe, that shows that the individual is a resident of the State or a member of the Tribe.

Training

1. **Were STOP program funds used to support training activities during the current reporting period?**
   Select yes if STOP Program-funded staff provided training or if STOP Program funds directly supported the training.

   Training means providing information on sexual assault, domestic violence, dating violence, and stalking that provides professionals (or volunteers acting in the role of professionals) with a tool, skill, or resource that better allows them to support victims/survivors.

   - Yes
   - No

2. **Live training events**
   Report the total number of live training events that were provided by STOP Program-funded staff or directly supported by STOP Program funds during the current reporting period. Include both virtual and in-person live events. Do not include training provided to STOP Program-funded staff.

3. **Total number of people trained at live training events**
   Report the total number of people trained at both virtual and in-person live training events that were supported with STOP Program funds during the current reporting period. STOP Program-funded staff who attended training events should not be counted as people trained.

4. **Most frequently trained**
   Report the top three types of professionals trained at the STOP Program-funded live training events. Select the type of professional from the dropdowns.
   Dropdown options:
   o Advocacy organization staff
   o Attorneys/law students (does not include prosecutors)
   o Abuser intervention program staff
   o Child care staff
   o Corrections personnel (probation, parole, and correctional facilities staff)
   o Court personnel (judges, clerks)
   o Disability organization staff (non-governmental)
   o Educators (teachers, administrators, etc.)
   o Elder organization staff (non-governmental)
   o Faith-based organization staff
   o Government agency staff (vocational rehabilitation, food stamps, TANF)
   o Health professionals (doctors, nurses, does not include SANEs or SAFEs)
   o Immigrant organization staff (non-governmental)
   o Law enforcement officers

- o Legal services staff (does not include attorneys)
- o Mental health professionals
- o Prosecutors
- o Sex offender treatment providers
- o Sexual assault nurse examiners/sexual assault forensic examiners
- o Social service organization staff (non-governmental)
- o Substance abuse organization staff
- o Supervised visitation and exchange center staff
- o Translators/interpreters
- o Tribal government/Tribal government agency staff
- o Victim advocates (non-governmental)
- o Victim assistants (governmental, includes victim-witness specialists/ coordinators)
- o Volunteers
- o Other (specify)

5. **Describe the content of the STOP Program-funded live training events.**

6. **Were STOP Program funds used to develop, create, and/or launch pre-recorded trainings during the current reporting period?**
   - Yes
   - No

7. **Number of pre-recorded trainings**
   Report the number of pre-recorded trainings developed, created, and/or launched with STOP Program funds during current reporting period.

8. **Describe the target audience and content of the pre-recorded trainings supported with STOP Program funds during the current reporting period.**

9. **Discuss the effectiveness of training activities funded or supported by your STOP Program grant and provide any information you would like to share about your training activities beyond what you have provided in the data above.**
   Examples might include an improved system response to victims/survivors with disabilities following a multidisciplinary training provided to advocates, law enforcement, and prosecution agencies on issues specific to victims/survivors with disabilities.

Community Education/Public Awareness

1. **Were STOP Program funds used for community education/public awareness activities during the current reporting period?**
   Check "yes" if STOP Program-funded staff engaged in community education or public awareness activities or if STOP Program funds directly supported community education or public awareness activities during the current reporting period.

   Activities may include presentations or public service announcements to non-professional peoples, such as the general public, victim/survivors, or parents, for the purpose of increasing awareness of sexual assault, domestic violence, and/or stalking.

   - Yes
   - No

2. **Live education events**
   Report the total number of live education events (including exhibits/tabling events) that were supported with STOP Program funds during the current reporting period. Include both virtual and in-person events.

3. **Groups educated with STOP Program funds**
   Identify the groups of people that attended the live education events during the current reporting period. Check all that apply.

   o Child care providers
   o Community advocacy groups
   o Community businesses
   o Community groups
   o Community members
   o Educators
   o Elementary school students
   o Faith-based groups
   o Middle and high school students
   o Parents or guardians
   o University or college students
   o Victims/survivors
   o Other (specify)

4. **Were STOP Program funds used to develop and post/share public service announcements (PSAs) or social media content during the current reporting period?**
   - Yes
   - No

5. **Target audiences for PSAs or social media posts**
   Identify the target audiences for the STOP Program-funded PSAs or social media posts during the current reporting period. Check all that apply.

   - o Child care providers
   - o Community advocacy groups
   - o Community businesses
   - o Community groups
   - o Community members
   - o Educators
   - o Elementary school students
   - o Faith-based groups
   - o Middle and high school students
   - o Parents or guardians
   - o University or college students
   - o Victims/survivors
   - o Other (specify)

6. **Describe the content of the education and public awareness activities funded with your STOP Program funds during the current reporting period.**

Coordinated Community Response

1. **Coordinated community response activities**
   This question is required. Select all agencies/organizations that you provided referrals to/received referrals from, met with, or engaged in consultation with during the current reporting period. If STOP Program-funded staff participated in a task force or work group, you should check all attendees.

Agency/organization	Provided referrals to/received referrals from, met with, or engaged in consultation with
Advocacy organization	
Abuser intervention program	
Corrections *(probation, parole, and correctional facility staff)*	
Court	
Domestic violence organization	
Educational institutions/organizations	
Faith-based organization	
Governmental agency	
Health/mental health organization	
Law enforcement	
Legal organization	
Prosecutor's office	
Sex offender management/sex offender treatment provider	
Sexual assault organization	
Social service organization *(non-governmental)*	
Tribal government/Tribal governmental agency	
Other (specify): _____	

2. **Discuss the effectiveness of CCR activities funded or supported by your STOP Program subgrant and to provide any additional information you would like to share about your CCR activities.**

Policies and Legislation

3. **Were STOP Program funds used to develop, substantially revise, or implement policies or protocols or to develop or promote State, local, or tribal legislation and policies during the current reporting period?**

   - Yes
   - No

4. **Type of organizations/agencies in which policies or protocols were developed, substantially revised, or implemented**
   Indicate the organizations/agencies in which policies or protocols were developed, substantially revised, or implemented using STOP Program funds during the current reporting period.

   o Courts
   o Healthcare
   o Law enforcement
   o Legal services
   o Probation, parole, or another correctional agency
   o Prosecution
   o Supervised visitation
   o Transitional housing
   o Victim services
   o Other (specify)

5. **Describe the protocols and/or policies developed, substantially revised, or implemented with STOP Program funds during the current reporting period.**

6. **Describe the development or promotion of State, local, or tribal legislation and policies with STOP Program funds during the current reporting period.**
   If STOP Program funds were used to support the development or promotion of State, local, or tribal legislation and policies that enhance best practices for responding to domestic violence, dating violence, sexual assault, and stalking during the current reporting period, please discuss those activities in the space below.

Products

7. **Were STOP Program funds used to develop or substantially revise products during the current reporting period?**
   Check yes if STOP Program-funded staff developed or revised products or if STOP Program funds directly supported the development or revision of products.

   - Yes
   - No

8. **Describe the products developed or substantially revised with STOP Program funds during the current reporting period.**
   Describe what type of product it was, the title/topic of the product, as well as its intended audience. Also provide information on if the product was translated into a language other than English (including Braille).

Data Collection & Communication Systems

1. **Were your STOP Program funds used to develop, install, or expand data collection and/or communication systems during the current reporting period?**
   Check yes if STOP Program funds or STOP Program-funded staff were used to develop, install, or expand data collection and/or communication systems.

   - Yes
   - No

2. **Indicate the use of STOP Program funds for data collection and/or communication systems:**
   o Develop new data collection/communication systems
   o Install data collection/communication systems
   o Expand existing data collection/communication systems
   o Link existing data collection/communication systems
   o Share information with other community partners
   o Manage data collection and communication
   o Purchase computers and other equipment

3. **Describe the purpose of the STOP Program funded data collection and/or communication systems.**

Specialized Units

1. **Were STOP Program funds used for specialized units in the criminal justice system during the current reporting period?**
   Check yes if any STOP Program-funded staff were part of a specialized unit or if STOP Program funds were used to directly support a specialized unit.

   A specialized unit is a centralized or coordinated group, unit, or dedicated staff of police officers, prosecutors, probation officers, or judges or other court personnel responsible for handling sexual assault, domestic violence/dating violence, and/or stalking cases. A specialized unit may consist of one person, even if that person is partially funded by your STOP Program subgrant.

   - Yes
   - No

2. **Indicate the victimizations addressed by the STOP-funded specialized unit.**
   Check all that apply.

	Law Enforcement	Prosecution	Court	Probation or Parole
Sexual assault				
Domestic violence/dating violence				
Stalking				

System Improvement

1. **Were STOP Program funds used for system improvement during the current reporting period?**
   Check yes if any STOP Program-funded staff engaged in system improvement activities or if STOP Program funds directly supported system improvements (e.g., interpreters, safety audits, security).

   - Yes
   - No

2. **Indicate the type of system improvement efforts you engaged in during the current reporting period with STOP Program funds.**
   Check all that apply.

	System improvement efforts
Evaluation or performance management	
Fatality review	
Interpreters	
Language access plan	
Languages lines	
Meetings between tribal and non-tribal entities	
Safety audits	
Security personnel or equipment	
Translation of forms and documents	
Other (specify):	

3. **Describe the system improvement activities supported with your STOP Program funds during the current reporting period.**

Victim Services

1. **Were STOP Program funds used to provide victim services (including legal services provided by an attorney or paralegal) during the current reporting period?**

   Check yes if STOP Program funds were used to support victim services during the current reporting period. Report all victims served and victim services provided with STOP Program funds, whether by a victim services agency or victim services within law enforcement, prosecution, or the court system in this section. If the subgrantee is funding a victim assistant or victim-witness coordinator within law enforcement, prosecution, or the court system, they should complete the victim services section to capture that staff's grant-funded work.
   - Yes
   - No

2. **Number of victims/survivors who were fully served, partially served, and not served**

   Report the following, to the best of your ability, as an unduplicated count for each category during the current reporting period. This means that each victim/survivor who requested or accepted STOP Program-funded services during the current reporting period should be counted only once in that reporting period. If the victim/survivor experienced more than one victimization, that person should be counted only once under the presenting victimization. Do not report secondary victims here.

   Served: A victim/survivor should be reported as served if they requested and/or accepted grant-funded services and the program was able to provide all of those services.
   Partially Served: A victim/survivor should be reported as partially served if they accepted and/or requested grant-funded services and the program was able to provide some, but not all, of those services.
   Not Served: A victim/survivor should be reported as not served if the program could not provide any of the grant-funded services that the victim accepted and/or requested.

	Sexual assault	Domestic violence/ dating violence	Stalking	Female genital mutilation/ cutting	Total
Served					
Partially served					
Total Served & Partially Served					
Not Served					

3. **Number of victims/survivors who received STOP Program-funded services for multiple victimizations**
Report an unduplicated count of victims/survivors reported in the previous question who received STOP Program-funded support for more than one victimization.

4. **Select all the additional victimization types, including specific forms of abuse, for which these victims/survivors received STOP Program-funded services:**
   o Sexual assault
   o Domestic/dating violence
   o Stalking
   o Female genital mutilation/cutting
   o Adult survivor of child sexual abuse
   o Sex trafficking
   o Labor trafficking
   o Economic abuse
   o Technological abuse
   o Forced marriage

5. **Describe how STOP Program funds were used to serve victims/survivors who received grant-funded services for multiple victimizations.**

6. **Number of secondary victims served**
Secondary victims must have received STOP Program-funded services in order to be reported in this question. Secondary victims should correspond to the category of victimization of the primary victim/survivor. They may be children, siblings, spouses or intimate partners, parents, grandparents, and other affected relatives.

	Sexual assault	Domestic violence/ dating violence	Stalking	Female genital mutilation/ cutting	Total
Secondary victims served					

7. **Select all of the reasons primary victims/survivors who requested STOP Program-funded services were partially or not served:**
   o Conflict of interest
   o Did not meet statutory requirements
   o Hours of operation
   o Insufficient or lack of culturally appropriate services
   o Insufficient or lack of agency capacity to provide language access (including sign language or assistive communication devices)
   o Insufficient or lack of services for people with disabilities

- o Insufficient or lack of services for people who are D/deaf or hard of hearing
- o Lack of childcare
- o Program reached capacity
- o Program rules not acceptable to victim/survivor
- o Program unable to provide service due to limited resources/priority setting
- o Services inappropriate or inadequate for victims/survivors with mental health issues
- o Services inappropriate or inadequate for victims/survivors with substance abuse issues
- o Services otherwise not appropriate for victim/survivor
- o Services not available for victims/survivors accompanied by male adolescents
- o Transportation
- o Other (specify)

8. **Describe why grant-funded services were not provided, including barriers/challenges your agency faced when providing STOP Program-funded services, and how those barriers impacted victims/survivors.**

9. **Race/ethnicity**
   Report the demographic information for the victims/survivors reported as served and partially served with STOP Program funds. Do not report demographics for secondary victims.

   Report victims/survivors in each category they identify as. At least one race/ethnicity must be reported for each victim/survivor reported as fully served and partially served. Those victims for whom the race/ethnicity is not known should be reported in the "unknown" category.

Race/ethnicity	Number of victims/survivors
American Indian or Alaska Native	
Asian	
Black or African American	
Hispanic, Latino, or Spanish origin	
Middle Eastern or North African	
Native Hawaiian or other Pacific Islander	
White	
People of a race or origin not listed *(specify):*	
Unknown	
Total	

10. Sex

Report victims/survivors in each category that applies. Those victims for whom sex is not known should be reported in the "unknown" category.

Sex	Number of victims/survivors
Female	
Male	
Unknown	
Total	

11. Age

Report the age of each victim/survivor reported as fully and partially served. Exactly one age must be reported for each victim/survivor reported as fully and partially served. Those victims for whom the age is not known should be reported in the "unknown" category.

Age	Number of victims/survivors
11-17	
18-24	
25-59	
60+	
Unknown	
Total	

12. Additional demographics

Report the number of victims/survivors who were served and partially served who identify with these additional demographics if they were willingly disclosed/identified by the victims/survivors. These additional demographics are not required.

Additional demographics	Number of victims/survivors
People with disabilities	
People whose primary language is not English	
People who are D/deaf or hard of hearing	
People who are immigrants/refugees/asylum seekers	
People who are or were incarcerated (including probation or parole)	
People who live in rural areas	

13. Victims/survivors' relationships to offender

Report at least one relationship for each victim/survivor reported as served and partially served. If a victim/survivor experienced more than one type of victimization and/or was victimized by more than one perpetrator, count the victim/survivor in all categories that apply. If the offender relationship was not disclosed to the agency/staff, capture that primary victim/survivor in the "Unknown" relationship category.

Relationship to Offender	Sexual assault	Domestic violence/dating violence	Stalking	Female genital mutilation/ cutting
Current or former spouse or intimate partner				
Other family or household member				
Dating relationship				
Acquaintance				
Stranger		■		
Other (specify) _____				
Unknown				
Total				

14. Victim services

Report the STOP Program-funded services provided to the victims/survivors reported fully and partially served victims. Do not capture legal assistance provided by grant-funded attorneys or paralegals in this question, as that information will be asked for in future questions. Refer to the separate instructions document for service definitions.

The first column "Number of victims/survivors served" is an unduplicated count of the number of victims/survivors who received each type of grant-funded service. No individual service category should have a number of victims served greater than the total number of victims served and partially served.

The second column "Number of times service was provided" is a total of the number of times each victim in the first column received that services type during the 12-month reporting period.

Type of Service	Number of victims/survivors served	Number of times service was provided
Civil legal advocacy/court accompaniment		
Counseling/support group		
Criminal justice advocacy/court		

Type of Service	Number of victims/survivors served	Number of times service was provided
accompaniment		
Crisis intervention		
Culturally specific services		
Forensic exam		
Hospital/clinic/other medical response		
Language services		
Transportation		
Victim/survivor advocacy		
Other (specify): _____		

15. Shelter services

Report the number of STOP Program-funded emergency shelter and/or transitional housing services provided to victims/survivors and accompanying family members during the current reporting period. Under the "Number of victim/survivors" and "Number of family members," provide an unduplicated count of the number of victims and family members who received STOP-funded shelter services. Under the "Number of bed nights," provide a total number of nights for those victims/survivors and family members during the 12-month reporting period.

	Number of victims/survivors	Number of family members	Number of bed nights
Emergency shelter			
Transitional Housing			

16. Hotline support, information, and referral

Report the number of hotline requests received from primary victims and the total number of hotline requests received on phone lines, text lines, or web-based communication paid for with STOP Program funds or answered by STOP Program-funded staff, during the current reporting period. If grant funds are supporting a portion or percentage of the hotline budget, prorate the total hotline requests to reflect only what percentage of the budget is supported by the STOP subgrant. Hotline requests should

not be reported as victims/survivors served or partially served unless they also received at least one of the services reported in Victim Services questions.

	Number of requests from primary victims	Total number of requests
Hotline support, information and referral requests		

17. Victim witness notification/unsolicited outreach activities to victims
Report the number of grant-funded victim witness notification activities and unsolicited outreach activities. Victims/survivors who are the recipients of these notification/outreach activities should not be reported as victims/survivors served or partially served unless they also received at least one of the services reported in Victim Services questions.

18. Victim services staff assistance with protection orders
Report the total number of temporary and/or final protection orders granted that STOP Program-funded victim services staff helped with obtaining. These orders may also be referred to as restraining orders, anti-harassment orders, no contact orders, or stay-away orders.

	Temporary	Final
Protection orders granted		

19. Discuss the effectiveness of victim services and legal services supported by your STOP Program subgrant and to provide any additional information you would like to share.

Legal Services

1. **Were your STOP Program funds used to provide legal service to victims/survivors during the current reporting period?**

   Select yes if STOP Program-funded staff (i.e., attorneys or paralegals) provided these services or STOP Program funds were used to support these services during the current reporting period. If you select yes, be sure you also fill out the Victim Services section.

   - Yes
   - No

2. **Number of victims/survivors who received assistance with legal issues**
   Report an unduplicated count of victims/survivors who received assistance with at least one legal issue.

3. **Number of victims who receive assistance with multiple legal issues**
   Of the victims/survivors who received assistance with legal issues, report the number of victims/survivors who received assistance with more than one type of legal issue during the current reporting period.

4. **Legal issues**
   Under "Number of victims/survivors receiving legal assistance," report the number of primary victims/survivors who received legal assistance from STOP-funded attorneys or paralegals during the current reporting period. Count a victim/survivor once in each legal issue category for which they received assistance with STOP grant funds.

   Under "Number of cases closed or issues resolved," report each case that was closed and each legal issue that was resolved during the current reporting period for which services were provided by STOP Program-funded attorneys or paralegals. Do not include cases that are pending or were not yet closed during the reporting period. It is okay if "Number of cases closed or issues resolved" is less than "Number of victims/survivors receiving legal assistance."

Legal Issues	Number of victims/survivors receiving legal assistance	Number of cases closed or issues resolved
Protection orders		
Divorce		
Custody/visitation		
Establishment of paternity		
Child/spousal support		
Other family law matters		
Consumer/finance		
Employment		
Income maintenance		
Housing		
VAWA self-petition		
Cancellation of removal		
U visa		
T visa		
Other immigration matters		
Criminal issues		
Educational issues		
Other (specify):		

Case Investigations

1. **Were STOP Program funds used to support case investigations during the current reporting period?**
Check yes if STOP Program funds directly supported law enforcement activities during the current reporting period. This includes if your STOP Program funds support prosecution-based investigators.

   - Yes
   - No

2. **Case flow**
Report the number of STOP Program-funded activities related to sexual assault, domestic violence/dating violence, and/or stalking cases/incidents during the current reporting period. If an activity relates to a case/incident involving more than one type of crime, the activity should be counted only once under the primary victimization. Only report on STOP Program-funded activities.

	Sexual assault	Domestic/ dating violence	Stalking
Calls for assistance			
Incident reports			
Cases Investigated			
Enforcement of warrants			
Arrests *(all arrests made by LE, including arrests for violations of court orders)*			
Dual arrests	■		■
Referrals of cases to prosecutor *(including federal prosecution)*			

3. **How many cases supported with STOP Program funds were reviewed by supervisors for quality control and appropriate charges during the reporting period?**

4. **Sexual assault kits**
Report the number of sexual assault kits that were transferred to the law enforcement agency, submitted to the crime lab, and processed by the crime lab with STOP Program funds during the current reporting period.

	Number of Sexual Assault Kits
Transferred to law enforcement agency	
Submitted by law enforcement agency to crime lab	
Processed by crime lab	

5. **Law enforcement assistance with protection orders**
Report the total number of temporary and/or final protection orders granted that STOP Program-funded law enforcement helped with obtaining. These orders may also be referred to as restraining orders, anti-harassment orders, no-contact orders, or stay-away orders.

	Temporary	Final
Protection orders granted		

6. **Enforcement of protection orders**
Report the number of protection orders served by STOP Program-funded law enforcement staff. Report the number of arrests for violation of protect orders conducted by STOP Program-funded law enforcement staff.

	Sexual assault	Domestic/dating violence	Stalking
Protection orders served			
Arrests for violation of protection orders			

7. **Indicate if STOP Program funds were used by law enforcement to provide victims/survivors with the following information:**
   o Available resources
   o The legal process
   o How to obtain/enforce a no-contact order
   o Status of case
   o Sentencing/probation conditions

8. **Describe how law enforcement used STOP Program funds to support victims/survivors through the criminal justice system.**

9. **Discuss the effectiveness of STOP Program funded case investigation and law enforcement activities.**
   Discuss the effectiveness of case investigation and/or law enforcement activities funded or supported by your STOP Program subgrant and to provide any additional information you would like to share about these activities beyond what you have already provided.

Prosecution

1. **Were STOP Program funds used to support prosecution activities during the current reporting period?**

   Check yes if STOP Program funds directly supported prosecution activities. If STOP Program funds supported only a victim assistant/victim-witness specialist or victim advocate located in a prosecution office, or a prosecution-based investigator, check no.

   - Yes
   - No

2. **Number of cases received, accepted, declined, transferred or referred**
   Report on the cases handled by STOP grant-funded prosecutors and activities directly supported with STOP Program funds. In most instances, a case will refer to one victim, one offender, and one incident. A case should be characterized by the most serious offense and may include numerous charges or counts.

   Of those cases received by grant-funded prosecutor staff, report the number that were accepted, declined, transferred outside jurisdiction, and referred for federal prosecution during the current reporting period.

   Your state law does not have to name an offense "domestic violence" for a case addressing that offense to be counted here. Similarly, cases addressing sexual assault and stalking offenses should be counted, even if your state law uses other names for these types of offenses, such as "sexual battery" or "harassment."

	Sexual assault	Domestic/dating violence	Stalking
Cases received			
Cases accepted			
Cases declined			
Transferred to higher or lower court outside the grant-funded jurisdiction			
Referred for federal prosecution			

3. **Tribal subgrantees referring cases**
   Report the total number of sexual assault, domestic violence, dating violence, and stalking cases referred for state or federal prosecution during the current reporting period.

	Number of cases
Referred to federal entity for prosecution	
Referred to state entity for prosecution	
Total	

4. **Disposition of cases**

   Report the dispositions of all cases resolved by STOP Program-funded prosecutors during the current reporting period. A case should be characterized by the most serious charge (may include numerous charges or counts). In most instances, a case will refer to one victim, one offender, and one incident.

   Misdemeanor and felony domestic violence cases may include any assaults, battery, vandalism, or other offenses that occurred in a domestic violence incident. Your state law does not have to name an offense ''domestic violence'' for a case addressing that offense to be counted here. Similarly, cases addressing sexual assault and stalking offenses should be counted, even if your state law uses other names for these types of offenses, such as ''sexual battery'' or "harassment."

Type of Case	Dismissed	Deferred Adjudications	Convicted	Acquitted	Total
Domestic/dating violence ordinance					
Misdemeanor domestic/dating violence					
Felony domestic/dating violence					
Domestic/dating violence homicide					
Misdemeanor sexual assault					
Felony sexual assault					
Sexual assault homicide					
Stalking ordinance					
Misdemeanor stalking					
Felony stalking					
Stalking homicide					

Type of Case	Dismissed	Deferred Adjudications	Convicted	Acquitted	Total
Violation of protection order					
Violation of court order					
Other (specify): _____					
Total					

5. **Discuss the extent to which cases that were characterized as sexual assault, domestic violence, dating violence, and stalking also included additional charges or elements of sexual assault, domestic violence, dating violence, and stalking.**
   For example, cases reported above as domestic violence felony cases may also have included counts of misdemeanor sexual assault, and cases reported as felony sexual assaults may also have included stalking charges.

6. **Indicate if STOP Program funds were used by prosecutors to provide victims/survivors with following information:**
   o Available resources
   o The legal process
   o How to obtain/enforce a no-contact order
   o Status of case
   o Sentencing/probation conditions

7. **Describe how STOP Program funds were used by prosecutors to support victims/survivors through the criminal justice system.**

8. **Prosecutor assistance with protection orders**
   Report the total number of temporary and/or final protection orders granted that STOP Program-funded prosecutors helped with obtaining during the current reporting period. These orders may also be referred to as protection from abuse or protection from harassment orders, restraining orders, no-contact orders, or stay-away orders.

	Temporary	Final
Protection orders granted		

9. **Discuss the effectiveness of prosecution activities supported by your STOP Program subgrant and any additional information you would like to share about those activities.**

Courts

1. **Were STOP Program funds used to support court activities during the current reporting period?**

    - Yes
    - No

2. **Disposition of criminal cases**

    Report the disposition of any sexual assault, domestic violence/dating violence, or stalking cases resolved during the current reporting period. A case should be characterized by the most serious charge (may include numerous charges or counts). In most instances, a case will refer to one victim, one offender, and one incident.

    Misdemeanor and felony domestic violence cases include any assaults, battery, vandalism, or other offenses that occurred in a domestic violence incident. Your state law or tribal code does not have to name the offense "domestic violence" for it to be counted here. Similarly, sexual assault and stalking cases should be counted under the appropriate sexual assault or stalking offense listed below (e.g., felony sexual assault), even if your state law uses another name for these types of offenses, such as "sexual battery" or "harassment."

Type of Case	Dismissed	Deferred Adjudications	Convicted	Acquitted	Total
Domestic/dating violence ordinance					
Misdemeanor domestic/dating violence					
Felony domestic/dating violence					
Misdemeanor sexual assault					
Felony sexual assault					
Stalking ordinance					
Misdemeanor stalking					
Felony stalking					
Homicide related to sexual assault, domestic/dating violence, or stalking					

Type of Case	Dismissed	Deferred Adjudications	Convicted	Acquitted	Total
Violation of protection order					
Violation of court order					
Total					

3. **Judicial monitoring**
   Report the number of sexual assault, domestic violence/dating violence, and/or stalking offenders whose cases were reviewed by the court for compliance with conditions of probation or other court-ordered conditions, or for violations of those conditions, during the current reporting period. Also report the total number of individual review hearings conducted. The number of review hearings is the number of individual hearings held for each offender, even when that offender is reviewed during the same monitoring sessions as other offenders.

   o   Total number of offenders reviewed
   o   Number of individual review hearings conducted

4. **Indicate if STOP Program funds were used by the courts to provide victims/survivors with following information:**
   o   Available resources
   o   The legal process
   o   How to obtain/enforce a no-contact order
   o   Status of case
   o   Sentencing/probation conditions

5. **Describe how STOP Program funds were used by the courts to support victims/survivors through the criminal justice system.**

6. **Civil protection orders**
   Report the total number of temporary and/or final civil protection orders granted by the court to victims/survivors of sexual assault, domestic violence/dating violence, and stalking during the current reporting period. These orders may be referred to as protection from abuse or protection from harassment or anti-harassment, or restraining orders. Include only civil orders.

	Temporary	Final
Civil Protection Orders granted		

7. **Criminal protection orders**

   Report the total number of temporary and/or final criminal protection orders requested and granted by the court to victims/survivors of sexual assault, domestic violence/dating violence, and stalking during the current reporting period. These orders may be referred to as no-contact or stay-away orders. Include only criminal orders.

	Requested	**Granted**
Criminal protection orders		

8. **Discuss the effectiveness of court activities supported by your STOP Program subgrant and to provide any additional information you would like to share.**

   An example might include an increased percentage of court-monitored offenders complying with mandated offender treatment and batterer intervention programs.

Probation and Parole

1. **Were STOP Program funds used to support probation and parole activities during the current reporting period?**

    - Yes
    - No

2. **Number of offenders monitored**
    Report the total number of offenders charged with sexual assault, domestic violence, dating violence, and/or stalking monitored during the current reporting period. Report the number of offenders monitored, as well as the number of offenders who completed probation/supervision during the current reporting period.

	Number of offenders monitored	**Number who completed probation**
Domestic/dating violence offenders		
Sexual assault offenders		
Stalking offenders		
Total		

3. **Monitoring activities**
    For offenders reported above, report the number of monitoring activities engaged in during the current reporting period. Report only those offenders who were monitored using the specific activity under "Number of offenders monitored" and report the number of times each monitoring activity was conducted under "Total contacts."

Activity	**Number of offenders monitored**	**Total contacts**
Face-to-face meeting with offender		
Telephone contact with offender		
Unscheduled surveillance of offender		
Electronic monitoring		

4. **Disposition of violations**

    Report the total number of sexual assault, domestic violence/dating violence, and/or stalking cases in which there were dispositions of violations supported with STOP grant funds during the current reporting period. The violation does not have to have occurred during this reporting period, only the disposition. A case may be counted more than once if there were multiple violations.

	No action taken	Verbal/written warning	Fine	Conditions added	Revocation of probation
Number of dispositions					

5. **Indicate if STOP Program funds were used by probation and parole to provide victims/survivors with following information:**
    - Available resources
    - The legal process
    - How to obtain/enforce a no-contact order
    - Status of case
    - Sentencing/probation conditions

6. **Describe how STOP Program funds were used by probation and parole to support victims/survivors through the criminal justice system.**

7. **Discuss the effectiveness of probation activities supported by your STOP Program subgrant and to provide any additional information you would like to share.**

    An example might include a decrease in caseload and higher number of contacts with offenders as a result of funding a specialized domestic violence probation officer.

Abuser Intervention Program

1. **Were STOP Program funds used to support abuser intervention programs during the current reporting period?**

   - Yes
   - No

2. **Offenders in program**
   Report the number of offenders in your STOP Program-funded abuser intervention program during the current reporting period.

3. **Outcomes**
   Report the total number of offenders in your program who completed the program, who were terminated from the program, or who returned to the program after termination during the current reporting period.

	Number of offenders
Completed program	
Terminated from program	
Returned to program after termination	
Other (specify): _____	

4. **Describe the model your STOP Program-funded intervention program uses.**

Narrative

5. **What do you see as the most significant areas of remaining need, with regard to improving services to victims/survivors, increasing victims/survivors' safety, and enhancing community response (including offender accountability for both batteries and sex offenders)? This question is required.**
Consider geographic regions, underserved populations, service delivery systems, types of victimization, and challenges and barriers unique to your jurisdiction.

6. **What has STOP Program funding allowed you to do that you could not do prior to receiving this funding? This question is required.**

7. **Crystal Judson DV protocol program activities**
If STOP Program funds were used to develop or implement the Crystal Judson Domestic Violence Protocol Program during the current reporting period, please describe those activities below. All subgrantees using funds to develop or implement the Crystal Judson Domestic Violence Protocol must answer this question.

8. **Provide any additional information that you would like us to know about your STOP Program subgrant and/or the effectiveness of your grant.**
If you have any other data or information that you have not already reported that demonstrate the effectiveness of your STOP Program subgrant please provide it below.

9. **Provide any additional information that you would like us to know about the data submitted.**
If you have any information that could be helpful in understanding the data you have submitted in this report, please answer this question. For example, if you submitted two different performance reports for the same reporting period, you may explain how the data was apportioned to each report; if you reported staff but did not report any corresponding activities, you may explain why; or if you did not use STOP Program funds to support either staff or activities during the reporting period, please explain how program funds were used.