Semi-Annual Performance Report: Reporting Victim Services

VIOLENCE AGAINST WOMEN ACT | MEASURING EFFECTIVENESS INITIATIVE

VAWA MEI

Your partners in performance reporting!

Our mission:

➤ Support OVW and grantees with data reporting.

➤ Give grantees the skills, tools, knowledge, and resources to demonstrate the impact, effectiveness, and value of VAWA-funded programs.

Today's Training Goals

➢ Learn how to report victim and services data for the Victim Services Section of your Semi-Annual Performance report

➢ Test your new or renewed knowledge

➢ Review available resources

Tips for Successful Data Reporting

➤ Only report on <u>OVW grant-funded</u> activities and staff – no more, no less

➤ Use narrative questions to provide more detail or explain data as well as to discuss successes and challenges

➤ Access VAWA MEI's resources and recordings, one-on-one technical assistance, and other tools

➤ You may not have data to report in the new questions – that is okay!

Victim Services Section

➢ **Most of the data requested in this section is congressionally mandated**

  ■ Congress wants to know how many of the victims/survivors seeking services were served and how many could not be served

➢ **Provide information in this section that represents only those victims/survivors served and services provided with OVW Program funding**

Please Note:

➢ We **will only reference** domestic violence, dating violence, sexual assault and stalking during this presentation, but recognize that **some programs also address** crimes like abuse in later life, child sexual abuse, and/or sex trafficking or exploitation or focus solely on sexual assault services and programming.

➢ Likewise, this **training will reference** adult victims/survivors even though **some programs serve child and youth** victims that are directly or indirectly exposed to violence.

When to Report a Victim/Survivor

➤ **To report a victim/survivor:**

1. They must have requested or accepted a service(s)

2. The service(s) must be OVW Program grant-funded

3. The victim/survivor must be a primary victim of domestic violence, dating violence, sexual assault, or stalking

☑ **If a victim/survivor meets all 3 of the above conditions, report them on the form!**

When Not to Report a Victim/Survivor

➢ **A victim/survivor would not be reported in the Victim Services Section if the victim/survivor:**

- Is seeking only services that are **not funded** with your OVW Program grant

- Did **not accept** any of the OVW Program grant-funded services that were offered or recommended

- Is **not a primary victim** of domestic violence, dating violence, sexual assault, or stalking

Determining Service Status

➢ **Report each victim/survivor as either served, partially served, or not served based on the following:**

- **Served:** *Received all* the OVW grant-funded services they requested during the reporting period

- **Partially served:** *Received some*, but not all the OVW grant-funded services they requested during the reporting period

- **Not served:** *Received none* of the OVW grant-funded services they requested during the reporting period

Determining Service Status (Continued)

➢ **Report victims/survivors as an unduplicated count**

- Victims/survivors reported as either served, not served or partially served should be counted only once in each reporting period they receive grant-funded services

➢ **Report victims/survivors under their primary victimization**

- Victims/survivors need to be reported under their primary victimization, even if they have experienced more than one type of victimization

Partially Served or Not Served

➢ **If you reported any victims/survivors as partially served or not served in the initial question of the Victim Services Section, you need to report the reasons why**

☑ Insufficient or lack of services for people who are D/deaf or hard of hearing
☐ Lack of childcare
☐ Program reached capacity
☑ Program rules not acceptable to victim/survivor
☐ Program unable to provide service due to limited resources/priority setting
☐ Services inappropriate or inadequate for victims/survivors with mental health issues

➢ **These are check boxes**

- This question ***does not capture totals;*** simply check the reason(s) that apply to the victims/survivors reported as partially or not served.

VICTIM SERVICES WEBINAR

Partially Served or Not Served (Continued)

➢ **Remember:** What determines a victim's service status is your organization's ability to provide the requested grant-funded service

➢ **Common reporting errors in the "other" category:**
  - Victims did not return
  - Victim refused services
  - Services not provided by our program
  - Could not locate victim

Let's try some examples!

Victim Services Example #1

Your OVW program grant funds crisis intervention, counseling, and civil legal advocacy. A victim of domestic violence requests crisis intervention and transportation. You provide crisis intervention, but do not provide transportation. How would you report this survivor?

A. Served
B. Partially served
C. Not served
D. Not reported

Victim Services Example #1 Answer

A. Served. In this case, you would report the victim as fully served because you provided the grant-funded service that was requested. You would not consider this victim partially served because you are reporting only on your ability to provide the services you are grant-funded to provide.

Victim Services Example #2

A survivor of sexual assault requested counseling at the beginning of the reporting period and then the same survivor came back at the end of the reporting period and requested legal advocacy. You provide these OVW grant-funded services at the time of request. How would you report this survivor?

A. Served
B. Partially served
C. Not served
D. Not reported

Victim Services Example #2 Answer

A. Served. In this case, the survivor would be reported as served. Additionally, although this person requested grant-funded services at two different times for two different services, you should still report them only once as a victim/survivor in this section (in order to keep an unduplicated count).

Victim Services Example # 3

Your OVW program grant grant-funded program offers counseling and legal advocacy. A victim of stalking requests these two grant-funded services and you are unable to provide either service because your program is filled to capacity. How would you report this survivor?

A. Served
B. Partially served
C. Not served
D. Not reported

Victim Services Example # 3 Answer

C. Not Served. You would report this victim as not served because you were not able to provide either grant-funded service. You would also check off "program reached capacity" as the reason not served.

Victim Services Example # 4

Your OVW program grant funds group and counseling services. A survivor of sexual assault comes to your office and requests transportation and legal accompaniment which you are able to provide through other funding. How would you report this survivor?

A. Served
B. Partially served
C. Not served
D. Not reported

Victim Services Example #4 Answer

D. Not reported. Since the victim/survivor only requested services you are not funded to provide, you would not report the individual. Even though you provided the services requested, they were not provided with OVW grant funds, therefore, the victim/survivor should not be included on the report.

Reporting Secondary Victims

➢ **Report the number of secondary victims served – if applicable to your program**

- Secondary victims are those who are indirectly affected by sexual assault, domestic violence, dating violence, or stalking and include children, siblings, spouses or intimate partners, parents, grandparents, and other affected relatives
- Secondary victims must receive services to be reported
- Secondary victims are not reported in the demographics section

Victim Service Section Updates

➢ Demographic categories have been updated

  ▪ Including: Race/ethnicity, age, additional demographic categories, service types

➢ The question about grant-funded victim services asks for **the number of victims receiving** a service and the **number of times a service was provided**.

➢ The question about protection orders asks for the total number of **Temporary POs granted** and **Final POs granted**.

➢ There is no longer a question about relationships to offenders, except for the Campus program.

Reporting Victim/Survivor Demographics

➢ **Demographic data**

■ Report on each victim's race/ethnicity and age

■ Victims may be reported in more than one "race/ethnicity" category

■ Total race/ethnicity will be <u>equal to or greater than</u> the total of victims served and partially served

■ If you do not know victims' information, that is ok!

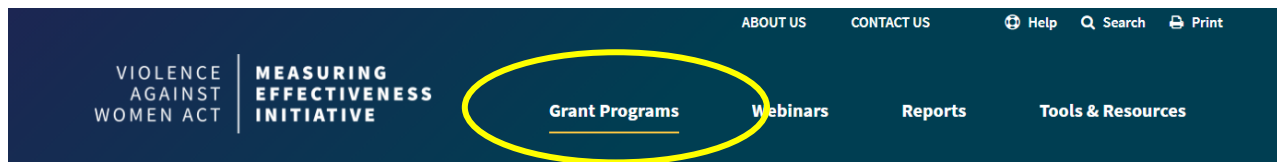■ "**Other demographics**" data is additional information you learned while providing services and is not required

Reporting Victim Services

➢ **Report only the OVW grant-funded services provided to victims reported as served and partially served**

- Report an unduplicated count of victims in each unique service

- The total "number victims/survivors served" in any individual service category should not be greater than the total served and partially served victims

- Report the number of victims who received a particular service (column 1), and the overall total times a particular service was provided during the reporting period (column 2)

For Program Specific Instructions

➢ **Visit the VAWA MEI website: vawamei.org**

➢ **Locate your OVW grant program to access resources**

Who do I call for help?

➢ **If you have questions or need technical support with your JustGrants account:**
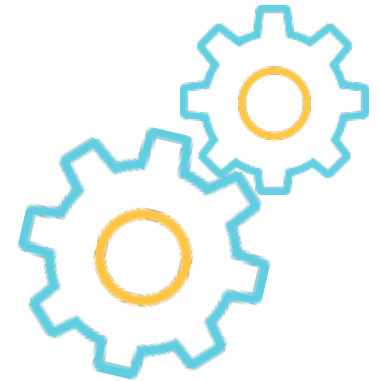
JustGrants OVW Support phone and email:
1-866-655-4482
OVW.JustGrantsSupport@usdoj.gov

JustGrants Support website:
https://justicegrants.usdoj.gov/user-support

Who do I call for help?

- ➢ **If you need to verify grant-supported activities**
- ➢ **If you need approval for products**
- ➢ **If you cannot submit your performance report by the deadline**

Please contact your OVW Grant Specialist!

Office on Violence Against Women
202-307-6026
https://www.justice.gov/ovw

Who do I call for help?

➢ **For technical and logistical support using the IMPACT tool to fill out your performance report**

➢ **If you have questions on the content of the reporting form**

➢ **If you would like to receive one-on-one technical assistance directly via email, phone, or Zoom**

VAWA Measuring Effectiveness Initiative
1-800-922-VAWA (8292)
vawamei@maine.edu
www.vawamei.org

Questions?

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Thank you!